

E-Safety Policy

Overview

The use of e-safety, and related terms such as 'on-line', 'communication technologies' and 'digital technologies' refer to all fixed and mobile technologies that children may encounter which might pose e-safety risks. It is important to avoid using the term ICT when talking about e-safety as this implies that it is a technical issue which is not the case. The primary focus of e-safety is child protection. It is important that we recognise, however, that e-safety risks are posed more by behaviour and values online than the technology itself. Our overall approach must be to allow, not to restrict access to technology. We need to empower learners to develop safe and responsible online behaviour to protect themselves. The aim of this policy is to give details of what Leighton Park does to promote the safe use of communication and digital technologies with reference to other policies and procedures that support safe use. This includes guidance for pupils, parents and staff.

E-Safety - pupils

The pupils are given guidance on how to stay safe on-line including the appropriate use of fixed and mobile technological devices, which might pose e-safety risks. This guidance is delivered through the school's 'Your Life' programme, ICT lessons and presentations from outside agencies. The details of the topics covered are in the 'Your Life' and ICT department handbooks. There is an Acceptable User Policy for pupils in the school calendar and displayed in boarding houses. All pupils are given guidance of whom they can speak to if they are worried about any e-safety issues.

Anti-Bullying - cyberbullying

Cyberbullying is covered in the 'Your Life' programme. Guidance and the consequences for pupils involved in Cyberbullying are to found in the School's Anti -Bullying Policy and the school calendar

Use of Social Networking Sites

Guidance for the use of social Network sites can be found in the House handbook. All pupils are issued with a guide about being safe on-line and use of social networking sites. This document is displayed in prominent places around the school.

Use of Communication and Digital Technology in Boarding Houses

The Housemasters talk to pupils at the start of each term on the acceptable use of communication and digital technology in boarding houses and refer the pupils to the House handbook for further guidance

Advice and Training for Staff

Guidance for staff about acceptable use can be found in the staff handbook and is updated on a regular basis. Staff training will continually be reviewed and updated.

Plagiarism / Copyright

Guidance about plagiarism can be found in the House handbook and on the VLE.

Guidance and Support for Parents/Guardians

The school organises presentations to parents/ guardians on supporting young people in their use of communication and digital technologies.

Sanctions

The major aim of the E-Safety Policy is to promote safe and effective use of communication and digital technologies. Details of sanctions can be found in the school calendar and other related policies.

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