



Leighton Park School

Shinfield Road READING RG2 7ED
Tel: +44 (0)118 987 9600 Fax: +44 (0)118 987 9589
email: admissions@leightonpark.com www.leightonpark.com



Acceptance Form

1. Surname of your child:

First names:
(Please underline the name generally used)

Date of birth: Sex: Male Female

Nationality:

Religion:

Type of place: (please tick) Full Boarding Weekly Boarding Day Pupil

2. Entry date: Autumn/Spring/Summer Term 20

Proposed Year Group/Form of entry: Year 7 Year 9 Sixth Form Other

Other (please give details)

3. Father's title (if used), full name and address:

Occupation:

Daytime tel: Evening tel:

Mobile tel: Email:

Please tick EU National Non-EU national

4. Mother's title (if used), full name and address:

Occupation:

Daytime tel: Evening tel:

Email:

Please tick EU National Non-EU national

5. **International students only:** Guardian (appointed under section 5 of the Children Act 1989, by the court or by a parent with parental responsibility, or by an existing guardian). Please give the title (if used), full name, address and occupation of the Guardian and details of his/her appointment:

Occupation:

Daytime tel: Daytime fax:

Evening tel: Evening fax:

Mobile tel: Email:

6. Please give the name and address of the present school (with dates):

Name of present Head:

Acceptance Form

I/We HEREBY ACCEPT the place which has been offered to us for my/our child (named on reverse), on the terms of the letter containing that Offer and the Terms and Conditions referred to in it.

I/We HEREBY DECLARE individually and jointly that:

- Terms and Conditions:** Before signing this form I/we have read and understood and I/we agree to the School's Terms and Conditions and, where appropriate, the Conditions of Award of a Bursary or Scholarship, which will undergo reasonable change from time to time. I/We have retained a copy of the Terms and Conditions with our records.
- Disabilities & Learning Difficulties:** I/We have already provided details of any learning difficulty or disability giving rise to a special educational need (for example, dyslexia, dyspraxia, attention deficit disorder, visual or hearing impairment or any condition requiring use of a wheelchair). I/We attach in confidential details of any relevant information received subsequently.
- Medical Matters:** I/We attach in confidence all relevant information about any medical condition, health problem, or allergy which affects our child and/or which may prevent our child from taking a full part in the School's academic and games/sports curriculum and outdoor activities.
- Court Orders:** I/We have informed the School if I am/we are separated or divorced and if any court orders have been made in relation to my/our child or either of us (including any orders relating to financial matters).
- Parental Responsibility:** I/We both have parental responsibility (i.e. legal responsibility) for my/our child; I/we both agree that my/our child should attend the School and no other person's consent is required.
- Current/Previous schools:** I/We confirm that fees payable to my/our child's current and any previous schools have been paid or will be paid in full before my/our child enters the School. Except as disclosed in a confidential letter attached to this form, my/our child has not been withdrawn from or asked to leave another school as a result of misconduct and is not under investigation and has not been convicted for any criminal offence.
- Cancellation/Withdrawal:** I/We will not cancel my/our acceptance of this place or withdraw my/our child from the School without first giving a full term's written notice or paying a term's fees in lieu of notice in accordance with the Terms and Conditions referred to above.

I/WE HEREBY GIVE THE FOLLOWING EXPRESS AUTHORITIES on behalf of myself/ourselves and (so far as I am/we are entitled to do so) on behalf of my/our child:

- Data Protection:** I/We consent to the School (through the Head as the person responsible) obtaining, using and holding "personal data" including "sensitive personal data" such as medical information, to be processed lawfully and fairly in accordance with the Data Protection Act 1998, for the purposes of safeguarding and promoting the welfare of my/our child and ensuring that all relevant legal obligations of the School and ourselves are complied with.
- School Fees:** I/We consent to the School making enquiries of my/our child's current or previous schools for confirmation that all sums due and owing to such school/s have been paid and I/we consent to your informing any other school or educational establishment to which I/we propose sending my/our child if any fees of this School are unpaid.
- Educational Visits & Transport:** I/We consent to my/our child taking part in educational visits which do not involve an overnight stay or travel abroad and I/we consent to my/our child being carried by public transport or school transport driven in a responsible manner by an adult who is suitably qualified and insured.

I/WE ENCLOSE a cheque (payable to Leighton Park Trust) for the Acceptance Deposit which will be held without payment of interest in the general account of the School in accordance with the Terms and Conditions referred to above.(Each of those with 'parental responsibility' to sign and complete below.)

First signature:

Name in full:

Relationship to child:

Date:

Second signature:

Name in full:

Relationship to child:

Date

Please return this form and your cheque to the **Director of Admissions** together with a confidential letter addressed to the Head if there are any matters of which we ought to be aware before your child enters the School, or once here.

Notes: Although believed correct at the time of publication, our prospectus, website and promotional materials are not part of any agreement between parents and the school. Parents wishing to place specific reliance on a matter contained in the prospectus, website or any promotional materials, or any statement made by a member of staff or a pupil during the course of a visit to the school or related meeting, should seek written confirmation of that matter before accepting the offer of a place. The school has made notification to the Office of the Information Commissioner and will only process personal data in accordance with the Data Protection Act 1998 and secondary legislation made under it.

The Leighton Park Trust: a company limited by guarantee. Registered in England No: 171900.

Registered Office: Old School, Shinfield Road, READING, RG2 7ED. Registered Charity no: 309144