Leighton Park Gift Form

If you wish to make a donation to Leighton Park Trust, please complete and return this form to: The Development Office, Leighton Park School, Shinfield Road, Reading, RG2 7ED



YOUR DETAILS:				
Title	Forename	Surname		
Address				
		Postcode		
Telephone	Email			
		ar email address you are giving us permission to email you. You can unsubscribe at any time.		
I would like my gift to support the: Bursary Fund Head's Discretionary Fund				
Payment	Options			
OPTION 1	: Single Gift of:	Gift Aid		
£20	£50	Doort way denotion by 25% of Cift		
by Chequ	ue (made to Leighton Park Trust) by Credit Card	Boost your donation by 25p of Gift Aid for every £1 you donate		
Cardholder's	Name			
Visa	Mastercard Maestro	giftaid it		
Card Numbe	er			
		Yes, I want to Gift Aid my donation and any donations I make in the future or have made in the past four years to Leighton Park		
Start Date	Expiry Date Security No.	Trust. I confirm I am a UK taxpayer and understand that if I pay less		
		Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all donations in that tax year, it is my responsibility to		
OPTION 2	2: Regular Gift (see overleaf)	pay any difference. Gift Aid is reclaimed by the charity from the tax you pay in the current year. The address on this form is needed to		
	ichool holds and processes data in accordance with the Data	identify you as a current tax payer. Date		
except where the	1998. We will not pass your data to third party organisations ney are assisting us in the fulfilment of our activities or where we			
Reg. Charity No	Thank you	From give with confidence		
	1			



OPTION 2: Regular Gift 10 donors giving £550 a month PIUS 56 donors giving £10 a month a month collectively fund a full bursary place for a senior day student for a year

Please fill in the whole form including official use box using a ball point pen and send it to:

Development Office Leighton Park School Shinfield Road Reading RG2 7ED

NI ()			
Name(s) o	f account holder(s)		
Bank/build	ing society account number		
Branch soi	t code		
Name and full postal address of your bank or building society			
Name and	full postal address of your bank or building society		
Name and To: The Man			
To: The Man	nager Bank/building society		

Instruction to your bank or building society to pay by Direct Debit				
Service user number 4 3 1 4 8 0				
I/ We would like to make a regular gift of:				
☐ £20 ☐ £50 ☐ £100 ☐ Other £				
Every month Quarter Year				
Address				
Postcode				
Telephone				
Email				
By providing us with your email address you are giving us permission to email you. You can unsubscribe at any time.				
Instruction to your bank or building society Please pay Leighton Park Trust Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Leighton Park trust and, if so, details will be passed electronically to my bank/building society.				
Signature(s)				
Date // //				

Banks and building societies may not accept Direct Debit Instructions for some types of account



This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Leighton Park Trust will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Leighton Park Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Leighton Park Trust or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - -If you receive a refund you are not entitled to, you must pay it back when Leighton Park Trust asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.