



Leighton Park Parent Staff Community (PSC) Committee

Annual General Meeting

Tuesday 26th November 2019, 18:30-19:15 Cadbury Room, Old School

Agenda

	Item	Who	Time (Mins)
	Welcome refreshments and informal discussion	Eddie	5
1	<i>Start of information session</i> Welcome	Kate	15
2	How the PSC fits into the school community and supports the school ethos	Eddie	
3	Introduce outgoing committee	Committee	
4	<i>Start of formal part of AGM</i> Apologies and Agree minutes of last AGM	Kate	25
5	Review of 2018/19	Kate	
6	Treasurer's report for 2018/19	Simon	
7	Thanks to departing committee members	Kate	
8	Appointment of committee members for 2019/20 and current vacancies	Kate	
9	Thanks and close of formal part of AGM	Kate	

Committee Meeting Agenda – 19:15-20:30

	Item	Who	Time (Mins)
1	School update	Eddie	10
2	Finance update (where not covered at AGM) <ul style="list-style-type: none"> Finance update including fund allocations 	Simon	5
3	Recent Events feedback <ul style="list-style-type: none"> Annual Open Morning – 28th September Parent Lunch – 18th October Fireworks review 	Minnie Minnie	10
4	Future Events updates / planning <ul style="list-style-type: none"> Family Quiz – Saturday 25/01/20 or 18/01/20 Bar for Chicago Performances? (4-7th Feb 2020) Volunteers Update 	Rachel Minnie	30
5	Charity Update (if not covered at AGM) <ul style="list-style-type: none"> Updates 	Michelle	10
6	Group updates (if not covered at AGM) <ul style="list-style-type: none"> Nearly New Shop Book Group / OL Parent Book Group 	Stacey / Sabine Fiona / Rachel	5
	AOB <ul style="list-style-type: none"> Any other business 		5
	Date of next meetings: Tuesday 14/1/20 6:30-8:30pm - Cadbury Room Tuesday 3/3/20 6:30-8:30pm - Library Tuesday 5/5/20 6:30-8:30pm - Cadbury Room Tuesday 9/6/20 6:30-8:30pm - Library		