



24th March 2020

Dear Parents and Guardians

We hope that you and your family are well during this difficult time. We are aware of the financial uncertainty that the current situation is causing for many of our families and the understandable wish to have some clarity regarding the Summer Term School fees.

School attendance will resume as soon as possible next term. In the meantime we have implemented excellent plans so that we can deliver the following services:

- High quality, specially planned learning through Google Classroom supported by bespoke materials and booklets for guided distance learning
- Work will be routinely monitored and marked in line with the School's [Marking Policy](#)
- Remote pastoral care and support will be available through tutors and resources for all students
- Via our new 'LP@home' concept we will be providing stimulating and alternative resources and co-curricular content

Specifically for Year 11 and the Upper Sixth we will be providing:

- Expert guidance and professional opinions to the examination boards to establish teacher-determined grades. We will use and process evidence required, including analysing student past grades and coursework
- Ongoing support for those taking IB examination which will require coursework submission, together with their grade submission
- Further detailed support for 'resit' examinations, both remotely and in terms of completing subject content
- After Easter we will be launching a specialist programme, to ensure that courses are complete and, for Year 11, we will begin our A Level/IB teaching

We recognise that we will need to consider some form of fee remission if we are unable to provide our normal boarding, catering and transport services. As you will appreciate, this is an evolving situation for the School and in the light of this, we may issue our Summer Term invoices a little later than usual.



**LEIGHTON PARK**  
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We have been touched by those families who have contacted us to say that they intend to settle their Summer Term invoice at the start of term to support the School.

At the same time, please be assured that both [Keith Eldridge](#) (Bursar) and [Jenny Rowe](#) (Finance Manager) will be available over this period if any parents wish to contact us to discuss any financial concerns that they may have given the current uncertain situation. We would like to extend our very best wishes to all of our families at this difficult time.

Kind regards

Matthew Judd, Head

Keith Eldridge, Bursar