



30 March 2020

Dear Parents and Guardians,

I hope and trust that you and your families are well. The Governing Body met on Saturday and passes on its thanks to parents for your continued support and understanding at this time of unprecedented challenge.

Governors have been encouraged by the very positive reaction from parents to our programme of guided distance learning and remote pastoral care and support. I would like to thank Matthew Judd and all the team at LP both for the exceptionally professional way in which they have continued to provide an excellent education to your sons and daughters, and for their regular and clear communications.

We will reopen the park and our physical school as soon as we are able to, we hope and expect that this will be in the Summer Term. Meanwhile we will continue to deliver both our remote guided distance learning and the LP@home programme. This will provide as comprehensive and stimulating an education package as we can – indeed, one that is as close to the normal Leighton Park offering as possible. We will also be providing all necessary support, evidence and documentation for this year's examination candidates who are to receive teacher-determined grades.

However, we recognise that given the changing circumstances, and even after doing our absolute best, the School is currently unable to operate in its usual manner – including being unable to provide our normal boarding and catering services.

We also recognise that many of our parents will be facing financial uncertainty at this time. As a result, and in order to provide clarity as early as possible, we have decided to vary our normal terms and conditions in respect of fees for the Summer Term 2020. Fees for all Senior pupils, including boarders, will be £6,096. This represents a reduction of 20% compared with the senior day fee. Junior fees will be reduced by the same percentage and will be £5,004. Bursaries and scholarships will be proportional to the reduced fee. Invoices reflecting these reduced fees will shortly be issued and we will communicate separately with those who have paid their Summer Term fees in advance.

---

**Head: Matthew L S Judd BA** | Leighton Park School, Shinfield Road, Reading, RG2 7ED | T: +44 (0)118 987 9600 |

[www.leightonpark.com](http://www.leightonpark.com)

The Leighton Park Trust is a Registered Charity. No. 309144 and a Company limited by Guarantee No. 171900

Registered office: Old School, Leighton Park School, Shinfield Road, Reading, RG2 7ED



**LEIGHTON PARK**  
FOUNDED 1890

The School is committed to continuing to deliver a first-class education and remaining in a stable and sustainable financial position. The reduction in fees, whilst warranted, does represent a significant loss in planned income for the School which has substantial on-going fixed costs. We are seeking to accommodate as much of the loss as possible through cost saving measures. Whilst unwelcome, these steps are needed to maintain our ability to return to normal operations when the Park reopens.

I am confident that the School's values and sense of community will mean that parents will want to stand alongside us. In order to help the school with its planning, we would be grateful if fees could be paid by the usual deadline of the start of the Summer Term, which is **Tuesday 21 April 2020**.

A number of parents have already contacted the School to indicate that they want to pay the full fees and do so as soon as possible, as an act of solidarity with the School and support for the community. We deeply appreciate that sentiment but know that this will not be possible for all families. Thank you in advance to those who can help us in this way. Some families will be experiencing profound financial uncertainty at this time. If you wish to discuss financial concerns, please contact Keith Eldridge, our Bursar, at [bursar@leightonpark.com](mailto:bursar@leightonpark.com).

It is usual for me to write to parents in the Spring regarding next academic year's fees. We do not feel that is appropriate to do so at the moment given the uncertainty of the situation, but I will write to you as soon as I am able during next term once we have a more clear view of 2020/2021. We will also communicate arrangements relating to the payment of fees in advance for 2020/21 separately.

Finally, I would like to add how touched the School has been to receive your continued support and the many messages of gratitude and goodwill during this time. The Leighton Park community has come together in a remarkable way and reminded me how privileged we all are to be part of this amazing School.



**LEIGHTON PARK**  
FOUNDED 1890

With very best wishes to you and your families  
In friendship

David Isherwood  
Chair of Governors