



**LEIGHTON PARK**  
FOUNDED 1890

Friday 26<sup>th</sup> June 2020

Dear Students, Parents and Guardians

### Summer 2020 Results Days and Post Results

With Centre Assessment Grades and Rankings now submitted to awarding bodies, we are writing to inform you about the dissemination of results to students and the Appeals process.

### Collection and receipt of Results

The process for the collection/receipt of results for GCE A Level/GCSE/BTEC/CTEC in August:

- Results will be available for GCE (A Level)/BTEC/CTEC on **Thursday, 13th August 2020**
- Results will be available for GCSE on **Thursday, 20th August 2020**.

As with previous exam series, the release of results will be made available to students in the following ways:

- Accessed via Schoolbase, from 8.00am, on the above dates
- Collection in person, from 8.00am, from the MMC, with adherence to DfE social distancing guidance, and using a one-way system
- Email to students only, after 8.00am, on the above dates. We must have received a written request for this from students, an email request is acceptable
- Students can receive their results via the telephone, by calling the school office on 0118 987 9600, after 9.00am on results day
- Any results not collected on the day will be posted 1<sup>st</sup> class on results day to the student. If you have moved address, please make sure you have notified the school office so that we can send your results to the correct home address.

Any student who is unable to collect their results in person can nominate a parent or guardian, but we must have written consent from the student, in advance. Please note if you are coming into School to collect your results by car, you will need to enter via the Shinfield Road entrance, park in Grove car park and then leave via the West Lodge gate on Shinfield Road.

To support students, post receipt of results, members of the Senior Academic Team, Exams Officer and Heads of Department, will be available on these dates and additional appointments can be made with them. This will allow students access to key members of staff immediately after the publication of results so that

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**Head: Matthew L S Judd BA** | Leighton Park School, Shinfield Road, Reading, RG2 7ED | T: +44 (0)118 987 9600 |

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results may be discussed, and decisions made on the options available to students.

### Appeals Process

Please be aware that the School is not be able to provide information on Centre Assessment Grades and Rankings awarded to students by the School, as this will be deemed malpractice by Ofqual. However, Ofqual are still to confirm the Appeals Process and additional guidance to schools will be published during the Summer.

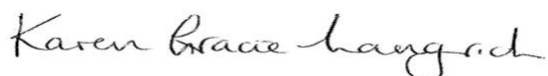
Please be aware that once students have received their results, they will have the right to:

- ask their Centre to check whether they made an error when submitting a Centre Assessment Grade and including them in the Centre's rank order
- raise a complaint to their Centre if they have evidence of bias or that they were discriminated against; they could also pass such evidence on to the exam board who could investigate for potential malpractice
- appeal against the following Centre decisions:
  - not to seek any information the awarding body holds that would be needed for an appeal; and/or
  - not to appeal to the awarding body

Additionally, post results, we are still awaiting further guidance from Ofqual on a subsequent exam series in the Autumn term, should students wish to take examinations in the subjects they were entered for this Summer.

We look forward to issuing exam results in August, and in the meantime should you have any further queries please do not hesitate to contact us.

Kind regards.



Karen Gracie-Langrick  
Deputy Head, Academic Studies



Sarah Gill  
Exams Officer



