

Caretaker Person Specification

Education and Qualifications	Essential	Desirable	Assessment
Good standard of general education	✓		A
Commitment to personal/professional development	✓		A/I
Full Driving Licence	✓		A/I

Experience	Essential	Desirable	Assessment
Experience of working in a school caretaking environment		✓	A
Experience of working in a caretaking/facilities environment		✓	A
Experience of working as part of a team	✓		A/I

Knowledge and Understanding	Essential	Desirable	Assessment
Awareness of Health and Safety legislation, manual handling and COSHH	✓		A/I

Personal Qualities	Essential	Desirable	Assessment
Enthusiastic and committed	✓		A/I
A forward-thinking approach		✓	A/I
Excellent interpersonal skills	✓		A/I
Ability to be reflective and self-critical		✓	A/I
Display calmness under pressure	✓		A/I
Willingness to take on other roles and responsibilities within the department	✓		A/I
Good communication skills	✓		A/I
Ability to establish good working relationships and effective teamwork	✓		A/I

Assessment Key

A Application Form

I Interview