

Minibus Driver Person Specification

Education and Qualifications	Essential	Desirable	Assessment
Hold a current, clean and valid driving licence D1 unrestricted or a PCV licence or D1 restricted (car licence obtained prior to 01/01/1997)	✓		A
Commitment to personal/professional development as appropriate	✓		A/I

Experience	Essential	Desirable	Assessment
Experience of driving a minibus/large vehicle	✓		A
Experience of working with children		✓	A

Knowledge and Understanding	Essential	Desirable	Assessment
Geographical knowledge of Berkshire area		✓	A/I
Ability to maintain accurate vehicle and user records	✓		A/I
Ability to undertake vehicle checks	✓		A/I

Skills and Attributes	Essential	Desirable	Assessment
Ability to establish good working relationships and effective teamwork	✓		A/I
Good communication skills	✓		A/I
Excellent role model for staff and students	✓		A/I

Personal Qualities	Essential	Desirable	Assessment
High expectations of students and colleagues	✓		A/I
Highly motivated and able to motivate and inspire students	✓		A/I
Enthusiastic and committed	✓		A/I
Open-mindedness	✓		A/I
A forward-thinking approach	✓		A/I
Excellent interpersonal skills	✓		A/I
Ability to be reflective and self-critical	✓		A/I
Display calmness under pressure	✓		A/I
A commitment to the whole life of a busy boarding community		✓	A/I
Charismatic - having 'a presence'		✓	A/I
Reliable and trustworthy	✓		A/I
Flexible approach to working hours	✓		A/I

Assessment Key

A Application Form

I Interview

