

Head of Learning Support - SENDCo Person Specification

Education and Qualifications	Essential	Desirable	Assessment
Qualified teacher status	✓		A
Either holds or working towards: Master's-level National Award for Special Educational Needs Co-ordinator or equivalent	✓		A
Good honours graduate	✓		A
Commitment to personal/professional development	✓		A/I

Experience	Essential	Desirable	Assessment
Experience of SENDCo role		✓	A
Experience of teaching students with SEND	✓		A
Experience of delivering staff INSET		✓	A/I
Experience in post 16 teaching		✓	A
Experience of leading teams		✓	A/I

Knowledge and Understanding	Essential	Desirable	Assessment
Secure knowledge and understanding of a range of learning difficulties	✓		A/I
Clear understanding of the secondary curriculum and its assessment	✓		A/I
Ability to employ a range of effective teaching, learning styles and assessment methods	✓		A/I
Ability to use assessment data to inform planning and set targets	✓		A/I
Understanding of current legislation and how it impacts on Special Education, including Examination Access Arrangements	✓		A/I
Ability to access and use classroom relevant research and inspection evidence to improve teaching and learning	✓		A/I

Teaching and Learning	Essential	Desirable	Assessment
Ability to raise achievement for all	✓		A/I
Committed to ensuring excellent standards of behaviour at all times	✓		A/I
Excellent communication skills	✓		I

Skills and Attributes	Essential	Desirable	Assessment
Ability to establish good working relationships and effective teamwork	✓		A/I
Excellent role model for staff and students	✓		I
Innovatory approaches to curriculum delivery	✓		A/I
Ability to generate ideas and drive initiatives	✓		A/I
Willingness to contribute to extra-curricular activities		✓	I

Personal Qualities	Essential	Desirable	Assessment
High expectations of students and colleagues	✓		I
Highly motivated and able to motivate and inspire students and colleagues	✓		I
Enthusiastic and committed	✓		I
A passion for teaching	✓		I
Open-mindedness	✓		I
A forward-thinking approach	✓		I
Excellent interpersonal skills	✓		I
Ability to be reflective and self-critical	✓		I
Display calmness under pressure	✓		I
A commitment to the whole life of a busy boarding community	✓		I

Assessment Key

A Application Form

I Interview